



The Thoreau Club

Kids' Place Policies

KIDS' PLACE MISSION STATEMENT: Kids' Place will provide a safe, comfortable, caring and interactive environment for our members' children and their guests. We strive to meet all age-level needs (ages 3mo.-10yrs.) with a variety of fun areas of play that keep children busy and stimulated in a TV-free environment. We will maintain a reputation of excellence with our members as providing the highest quality of care.

KIDS' PLACE BASICS

HOURS OF OPERATION:

Monday – Thursday: 8:30am - 6:00pm (last check-in is 4:45)
Friday: 8:30am - 1:00pm
Saturday & Sunday: 9:00am - 12:00pm

Closed Sunday's Memorial Day through Labor Day

Closed Memorial Day, July 4th, and Labor Day

*Hours subject to change (i.e. holidays). IN CASE OF INCLEMENT WEATHER, please call ahead for any changes.

- Kids' Place cares for children between the ages of 3 months (their 3 mo. birthday, not 12 weeks) and 10 years.
- We require all parents or guardians to sign children in and out of Kids' Place.
- There is a 2-hour limit per visit in Kids' Place. You may visit more than once in a day, but there must be at least a 2-hour break in between visits. You do not need to make a reservation for your child(ren).
- Parents may not leave the premises after dropping children off in Kids' Place. There are to be NO exceptions to this policy.
- Parents must inform Kids' Place staff of any medical information needed while their child(ren) is in Kids' Place (i.e. allergies or special needs). Epi-pens should be left with the check-in staff member at the Kids' Place desk. Please do not leave them in children's bags.
- If your child becomes sick, unhappy or unmanageable for more than 10 minutes, a Kids' Place staff member will come and ask you to take your child out of Kids' Place. (Please advise staff if you would like to be notified sooner.)
- Bringing toys from home in to Kids' Place is not encouraged. If your child(ren) does bring in things, please be advised that Kids' Place will not be responsible for breakage or loss. We do have a lost and found basket where anything found will be placed at the end of each day.
- We ask that parents remain in the check-in lobby in Kids' Place and not enter the play area when dropping off or picking up their child(ren). In addition, parents may not open the Kids'

Place main play area door. Please allow a Kids' Place staff member to open the door for your child(ren). This is for the safety of all the children in Kids' Place.

- We ask that you feed your child(ren) their breakfast or lunch before you bring them to Kids' Place. A small snack and drink for Kids' Place is appropriate. Please make sure everything is labeled clearly with your child's name (bags, bottles, sippy cups, etc.). Please do not bring meals (i.e. sandwiches, Happy Meals, lunches, etc.) into Kids' Place for your children. We make every effort to make Kid's Place a nut-free environment, please **DO NOT** bring a snack that contains nuts or nut products (i.e. peanut butter, some granola bars, etc. please read labels carefully). We need to ensure the safety of all our children.
- All children need to have shoes or socks on in Kids' Place. No children will be allowed to be barefoot on the main floor areas, per order of the Board of Health.

SICK POLICY

We strive to keep the club a healthy and happy place! Please respect other children and staff who are healthy by keeping your sick child at home. In our efforts to keep Kids' Place as clean and healthy as possible and to abide by the Massachusetts General Laws on Contagious Diseases (MGL ch.71, sec.55), we ask that if your child(ren) shows any of the following symptoms, do not bring them to Kids' Place until they have been symptom-free for 24 hours.

**If your child(ren) shows any of these symptoms while in our care, you will be asked to remove your child(ren) from Kids' Place.*

Some symptoms include:

- Mucus filled and/or draining nose of any color except clear.
- Fever (child needs to be fever free for 24 hours in order to return.)
- Cough
- Frequent, repeated sneezing
- Wheezing and/or chest congestion
- Mucus-filled eyes

If your child(ren) is placed on antibiotics for an infection, they may return to Kids' Place 24 hours after the first dose was given and when they are free of the above symptoms.

**Please note: We will not admit any child who is home from school while their school is in session*

PICK-UP PASS POLICY

In order to ensure your children's safety we adhere to a strict pick-up pass system. If you are dropping your child off but someone else will be picking your child up from Kids' Place, you will be issued a pick-up pass. You are then responsible for personally handing this pass to the person who will be picking your child(ren) up. Your child(ren) **WILL NOT** be released to anyone, including another parent or family member, who does not have the pick-up pass for that day. **NO EXCEPTIONS WILL BE MADE TO THIS SYSTEM.** Parents may not leave a pick-up pass at the front desk or at Kids' Place check-in for the pick-up person – they **MUST** make contact that day with the pick-up person. Please inform the Kids' Place staff member at the check-in desk at the time of drop-off if someone other than yourself will be picking up your child(ren) that day.

PLAYGROUND FUN

When possible, between Memorial Day & Labor day (weather permitting) your child will have the opportunity to go to the playground between the hours of 9:45 and 11:30. In the summertime we typically have older children on the playground, we prefer not to take children under 3 years old for safety reasons. At other times, when school is in session, we will use our best judgment with younger children based on their capabilities (i.e. sturdy walkers, good listening skills, etc.). You may check in your child either inside or outside directly at the playground. Checking out, however, must be done

inside Kids' Place and then you may proceed to get your child(ren) at the playground. Kids' Place top priority for playground fun is SAFETY. With this in mind, children MUST wear sneakers to be able to play on the playground. NO sandals, clogs, CROCS or sling backs (even close-toed). NO EXCEPTIONS.

**Please note: we will not apply sunscreen to your child(ren).*

POTTY TRAINING

Kids' Place has its own bathroom facility, with a child-sized toilet. If your child is toilet training we ask that you provide us with a change of clothes in case of "accidents". Once children transition from diapers to using the bathroom Kids' Place staff can no longer assist with their toileting needs (i.e. wiping themselves, pulling pants up & down, etc). Please practice at home with your child(ren). If your child has an accident and we do not have a change for them, a staff member will come get you to remove your child from Kids' Place, per Board of Health, sanitary & health guidelines.

DIAPERS

We ask that you make sure your child is clean and dry coming in to Kids' Place. If your child has a dirty diaper upon arrival you will be asked to change your child before dropping off. Changing stations are located in the two restrooms downstairs across from Studio One for your convenience. With your permission, we will change a dirty (not wet) diaper if it occurs during the child's stay at Kids' Place. Please provide diapers, wipes and a change of clothing in case it's necessary, for your child(ren).

**Please note: we will not apply any creams or ointments.*

STROLLER PARKING

Outside of the Kids' Place, at the top of the pool stairs is an area for stroller parking. This helps free up space in the Kids' Place lobby and is especially helpful in the winter when stroller wheels bring in slush and snow. Also, a friendly reminder, please do not leave valuables in your stroller while they are parked.

DISCIPLINE

In cases of inappropriate behavior, Kids' Place staff will attempt to redirect your child(ren) to another activity. We DO NOT discipline children (i.e. time-out, etc.). If your child(ren)'s behavior becomes a problem, a staff member will get you to come and remove your child(ren) from Kids' Place for that day. If your child's behavior may cause harm to staff and/or children we may have to enforce a suspension until said behavior is rectified.

*All policies are subject to change.